



**JIGAWA STATE GOVERNMENT  
MONTHLY COMPLIANCE REPORT FOR  
BUSINESS ENABLING MDAs**

**MONTH: MAY 2025**

**DATE OF SUBMISSION: AUGUST 2025**

# MONTHLY COMPLIANCE REPORTS REPORT FOR BUSINESS ENABLING MDAs IN JIGAWA STATE

## 1. Executive summary

This report provides an overview of compliance and service delivery performance for May 2025 across key Business Enabling Environment (BEE) agencies in Jigawa State. While service requests were managed according to established timelines, with over 71% processed within the required timeframes, there remains room for improvement in efficiency and accountability. Ongoing efforts to enhance transparency, shorten turnaround times, and address grievances continue to drive progress.

## 2. Total Number of Service Request Received

Service Area	No. of Request Received	Channel of Receipt (Online/Offline)
Business Premises Registration (Ministry of Commerce Industry, Cooperative and Tourism)	2	Offline
Processing of Operational Licence		

(Ministry of Commerce Industry, Cooperative and Tourism)	0	
Investigation of Project (Jigawa State Due Process and Project Monitoring Bureau)	0	Offline
Registration of Works, Goods and Services (Jigawa State Due Process and Project Monitoring Bureau)	38	Offline
Legal Services (Ministry of Justice)		Offline
Legal Civil Litigation Services (Ministry of Justice)	12	Offline
Legal Drafting Services (Ministry of Justice)	9	Offline
Processing of contracts payment (Ministry of Finance)	32	Offline & Online

Public Procurement (Ministry of Finance)	11	Offline & Online
Tax Registration & Payment Jigawa Internal Revenue Service	84	Online
Electronic Tax Clearance Certification Jigawa Internal Revenue Service	0	

### 3. Service Delivery Time-frame

Service Type	Official SLA	Source Document
Business Premises Registration (Ministry of Commerce Industry, Cooperative and Tourism)	21 working Days	<a href="https://www.jigawastate.gov.ng/uploads/Business%20premises%20registration%20process%20in%20jigawa%20state.pdf">https://www.jigawastate.gov.ng/uploads/Business%20premises%20registration%20process%20in%20jigawa%20state.pdf</a>

Processing of Operational Licence  (Ministry of Commerce Industry, Cooperative and Tourism)	7 Working Days	<a href="https://www.jigawastate.gov.ng/uploads/Processes%20and%20Procedures%20for%20Obtaining%20Operation%20Licence%20for%20Tourism%20and%20Allied%20Hospitality%20Business.pdf">https://www.jigawastate.gov.ng/uploads/Processes%20and%20Procedures%20for%20Obtaining%20Operation%20Licence%20for%20Tourism%20and%20Allied%20Hospitality%20Business.pdf</a>
Investigation of Project  (Jigawa State Due Process and Project Monitoring Bureau)	43 working Days	<a href="https://jigawastate.gov.ng/uploads/SLA%20on%20Vetting%20by%20Due%20Process.pdf">https://jigawastate.gov.ng/uploads/SLA%20on%20Vetting%20by%20Due%20Process.pdf</a>
Registration of Works, Goods and Services  (Jigawa State Due Process and Project Monitoring Bureau)	7 Working Days	<a href="https://jigawastate.gov.ng/uploads/Works%20Registration%20Guidelines%20Review.pdf">https://jigawastate.gov.ng/uploads/Works%20Registration%20Guidelines%20Review.pdf</a>
Legal Services  (Ministry of Justice)	182 Working	<a href="https://jigawastate.gov.ng/uploads/Procedures%20for%20Legal%20Services%20by%20Min%20of">https://jigawastate.gov.ng/uploads/Procedures%20for%20Legal%20Services%20by%20Min%20of</a>

	Days	<a href="#"><u>%20Justice.pdf</u></a>
Legal Civil Litigation Services (Ministry of Justice)	14 Working Days	<a href="https://jigawastate.gov.ng/uploads/Procedures%20for%20obtaining%20Legal%20Services%20at%20Dept%20of%20Civil%20Litigation.pdf"><u>https://jigawastate.gov.ng/uploads/Procedures%20for%20obtaining%20Legal%20Services%20at%20Dept%20of%20Civil%20Litigation.pdf</u></a>
Legal Drafting Services (Ministry of Justice)	44 Working Days	<a href="https://jigawastate.gov.ng/uploads/Procedures%20for%20Services%20at%20Legal%20Drafting%20reviewed%20by%20CT_012135.pdf"><u>https://jigawastate.gov.ng/uploads/Procedures%20for%20Services%20at%20Legal%20Drafting%20reviewed%20by%20CT_012135.pdf</u></a>
Processing of contracts payment (Ministry of Finance)	17 Working Days	<a href="https://jigawastate.gov.ng/uploads/Procedures%20for%20Contract%20Processing%20for%20Min%20of%20Finance.pdf"><u>https://jigawastate.gov.ng/uploads/Procedures%20for%20Contract%20Processing%20for%20Min%20of%20Finance.pdf</u></a>
Public Procurement (Ministry of Finance)	30 Working Days	<a href="https://jigawastate.gov.ng/uploads/Procedures%20for%20Public%20Procurement%20at%20Min"><u>https://jigawastate.gov.ng/uploads/Procedures%20for%20Public%20Procurement%20at%20Min</u></a>

		<a href="#"><u>%20of%20Finance.pdf</u></a>
Tax Registration & Payment  Jigawa Internal Revenue Service	14 Working Days	<a href="https://jigawastate.gov.ng/uploads/Procedures%20for%20obtaining%20TIN%20and%20tax%20payment.pdf"><u>https://jigawastate.gov.ng/uploads/Procedures%20for%20obtaining%20TIN%20and%20tax%20payment.pdf</u></a>
Electronic Tax Clearance Certification  Jigawa Internal Revenue Service	14 Working Days	<a href="https://jigawastate.gov.ng/uploads/Procedure%20for%20eTCC.pdf"><u>https://jigawastate.gov.ng/uploads/Procedure%20for%20eTCC.pdf</u></a>

#### 4. Service Resolution Timelines

Service Type	Resolved Within SLA	% Compliance	Resolved Beyond SLA	Non- Compliance
Business Premises Registration	2	100%	0	0%

(Ministry of Commerce Industry, Cooperative and Tourism)				
Processing of Operational Licence	0	0%	0	0%
(Ministry of Commerce Industry, Cooperative and Tourism)				
Investigation of Project				
(Jigawa State Due Process and Project Monitoring Bureau)	0	0%	0	0%
Registration of Works, Goods and Services	32	84%	6	16%
(Jigawa State				

Due Process and Project Monitoring Bureau)				
Legal Services (Ministry of Justice)	0	0%	0	0%
Legal Drafting Services (Ministry of Justice)	6	67%	3	33%
Civil Litigation Services (Ministry of Justice)	9	75%	3	25%
Processing of contracts payment (Ministry of Finance)	26	81%	6	19%
Public Procurement (Ministry of	6	55%	5	45%

Finance)				
Tax Registration & Payment	53	63%	31	37%
Jigawa Internal Revenue Service				
Electronic Tax Clearance Certification	0	0%	0	0%
Jigawa Internal Revenue Service				

## 5. The Report Summary

S/ n	Participating MDA	Service Type	Approv ed SLA	No. of Reques t Receive d	Number of requests Receive d within SLA	Percenta ge of total applicatio ns complete d within SLA
1	Ministry of Commerce Industry, Cooperative and Tourism	Business Premises Registratio n	21 working Days	2	2	50%
2	Ministry of Commerce Industry, Cooperative and Tourism	Processing of Operationa l Licence	7 Workin g Days	0	0	0%
3	Jigawa State Due Process	Investigatio n of	43work ing	0	0	0%

	and Project Monitoring Bureau	Project	Days			
4	Jigawa State Due Process and Project Monitoring Bureau	Registration of Works, Goods and Services	7 Working Days	38	32	79%
5	Ministry of Justice	Legal Services	182 Working Days	0	0	0%
	Legal Drafting Services (Ministry of Justice)	Legal Drafting Services	14 Working Days	9	9	100%
6	Ministry of Justice	Civil Litigation Services	44 Working Days	12	6	50%

7	Ministry of Finance	Processing of contracts payment	17 Working Days	32	26	77%
8	Ministry of Finance	Public Procurement	30 Working Days	11	6	55%
9	Jigawa Internal Revenue Service	Tax Registration & Payment	14 Working Days	84	53	64%
10	Jigawa Internal Revenue	Electronic Tax Clearance	14 Working	0	0	0%

	Service	Certificatio n	g Days			

## 6. Observations and Recommendations

To further improve service delivery, it is recommended that all MDAs focus on enhancing transparency, accountability, and efficiency in their operations, while also providing regular training and capacity-building programs for staff to ensure they have the necessary skills and knowledge to deliver high-quality services.