



***JIGAWA STATE GOVERNMENT
MONTHLY COMPLIANCE REPORT FOR
BUSINESS ENABLING MDAs***

MONTH: MAY 2025

DATE OF SUBMISSION: AUGUST 2025

MONTHLY COMPLIANCE REPORTS REPORT FOR BUSINESS ENABLING MDAs IN JIGAWA STATE

1. Executive summary

This report provides an overview of compliance and service delivery performance for May 2025 across key Business Enabling Environment (BEE) agencies in Jigawa State. While service requests were managed according to established timelines, with over 71% processed within the required timeframes, there remains room for improvement in efficiency and accountability. Ongoing efforts to enhance transparency, shorten turnaround times, and address grievances continue to drive progress.

2. Total Number of Service Request Received

<i>Service Area</i>	<i>No. of Request Received</i>	<i>Channel of Receipt (Online/Offline)</i>
<i>Business Premises Registration (Ministry of Commerce Industry, Cooperative and Tourism)</i>	<i>2</i>	<i>Offline</i>
<i>Processing of Operational Licence</i>		

<i>(Ministry of Commerce Industry, Cooperative and Tourism)</i>	<i>0</i>	
<i>Investigation of Project (Jigawa State Due Process and Project Monitoring Bureau)</i>	<i>0</i>	<i>Offline</i>
<i>Registration of Works, Goods and Services (Jigawa State Due Process and Project Monitoring Bureau)</i>	<i>38</i>	<i>Offline</i>
<i>Legal Services (Ministry of Justice)</i>		<i>Offline</i>
<i>Legal Civil Litigation Services (Ministry of Justice)</i>	<i>12</i>	<i>Offline</i>
<i>Legal Drafting Services (Ministry of Justice)</i>	<i>9</i>	<i>Offline</i>
<i>Processing of contracts payment (Ministry of Finance)</i>	<i>32</i>	<i>Offline & Online</i>

Public Procurement (Ministry of Finance)	11	Offline & Online
Tax Registration & Payment Jigawa Internal Revenue Service	84	Online
Electronic Tax Clearance Certification Jigawa Internal Revenue Service	0	

3. Service Delivery Time-frame

Service Type	Official SLA	Source Document
Business Premises Registration (Ministry of Commerce Industry, Cooperative and Tourism)	21 working Days	https://www.jigawastate.gov.ng/uploads/Business%20premises%20registration%20process%20in%20jigawa%20state.pdf

<p>Processing of Operational Licence</p> <p>(Ministry of Commerce Industry, Cooperative and Tourism)</p>	<p>7 Working Days</p>	<p>https://www.jigawastate.gov.ng/uploads/Processes%20and%20Procedures%20for%20Obtaining%20Operation%20Licence%20for%20Tourism%20and%20Allied%20Hospitality%20Business.pdf</p>
<p>Investigation of Project</p> <p>(Jigawa State Due Process and Project Monitoring Bureau)</p>	<p>43 working Days</p>	<p>https://jigawastate.gov.ng/uploads/SLA%20on%20Vetting%20by%20Due%20Process.pdf</p>
<p>Registration of Works, Goods and Services</p> <p>(Jigawa State Due Process and Project Monitoring Bureau)</p>	<p>7 Working Days</p>	<p>https://jigawastate.gov.ng/uploads/Works Registration Guidelines Reviewed.pdf</p>
<p>Legal Services</p> <p>(Ministry of Justice)</p>	<p>182 Working</p>	<p>https://jigawastate.gov.ng/uploads/Procedures%20for%20Legal%20Services%20by%20Min%20of</p>

	Days	<u>%20Justice.pdf</u>
Legal Civil Litigation Services (Ministry of Justice)	14 Working Days	<u>https://jigawastate.gov.ng/uploads/Procedures%20for%20Obtaining%20Legal%20Services%20at%20Dept%20of%20Civil%20Litigation.pdf</u>
Legal Drafting Services (Ministry of Justice)	44 Working Days	<u>https://jigawastate.gov.ng/uploads/Procedures%20for%20Services%20at%20Legal%20Drafting%20reviewed%20by%20CT_012135.pdf</u>
Processing of contracts payment (Ministry of Finance)	17 Working Days	<u>https://jigawastate.gov.ng/uploads/Procedures%20for%20Contract%20Processing%20for%20Min%20of%20Finance.pdf</u>
Public Procurement (Ministry of Finance)	30 Working Days	<u>https://jigawastate.gov.ng/uploads/Procedures%20for%20Public%20Procurement%20at%20Min</u>

		%20of%20Finance.pdf
Tax Registration & Payment Jigawa Internal Revenue Service	14 Working Days	https://jigawastate.gov.ng/uploads/Procedures%20for%20obtaining%20TIN%20and%20tax%20payment.pdf
Electronic Tax Clearance Certification Jigawa Internal Revenue Service	14 Working Days	https://jigawastate.gov.ng/uploads/Procedure%20for%20eTCC.pdf

4. Service Resolution Timelines

Service Type	Resolved Within SLA	% Compliance	Resolved Beyond SLA	Non- Compliance
Business Premises Registration	2	100%	0	0%

(Ministry of Commerce Industry, Cooperative and Tourism)				
Processing of Operational Licence (Ministry of Commerce Industry, Cooperative and Tourism)	0	0%	0	0%
Investigation of Project (Jigawa State Due Process and Project Monitoring Bureau)	0	0%	0	0%
Registration of Works, Goods and Services (Jigawa State	32	84%	6	16%

Due Process and Project Monitoring Bureau)				
Legal Services (Ministry of Justice)	0	0%	0	0%
Legal Drafting Services (Ministry of Justice)	6	67%	3	33%
Civil Litigation Services (Ministry of Justice)	9	75%	3	25%
Processing of contracts payment (Ministry of Finance)	26	81%	6	19%
Public Procurement (Ministry of	6	55%	5	45%

Finance)				
Tax Registration & Payment Jigawa Internal Revenue Service	53	63%	31	37%
Electronic Tax Clearance Certification Jigawa Internal Revenue Service	0	0%	0	0%

5. The Report Summary

<i>S/n</i>	<i>Participating MDA</i>	<i>Service Type</i>	<i>Approved SLA</i>	<i>No. of Request Received</i>	<i>Number of requests completed within SLA</i>	<i>Percentage of total applications completed within SLA</i>
<i>1</i>	<i>Ministry of Commerce Industry, Cooperative and Tourism</i>	<i>Business Premises Registration</i>	<i>21 working Days</i>	<i>2</i>	<i>2</i>	<i>50%</i>
<i>2</i>	<i>Ministry of Commerce Industry, Cooperative and Tourism</i>	<i>Processing of Operational Licence</i>	<i>7 Working Days</i>	<i>0</i>	<i>0</i>	<i>0%</i>
<i>3</i>	<i>Jigawa State Due Process</i>	<i>Investigation of</i>	<i>43 working</i>	<i>0</i>	<i>0</i>	<i>0%</i>

	and Project Monitoring Bureau	Project	Days			
4	Jigawa State Due Process and Project Monitoring Bureau	Registratio n of Works, Goods and Services	7 Workin g Days	38	32	79%
5	Ministry of Justice	Legal Services	182 Workin g Days	0	0	0%
	Legal Drafting Services (Ministry of Justice)	Legal Drafting Services	14 Workin g Days	9	9	100%
6	Ministry of Justice	Civil Litigation Services	44 Workin g Days	12	6	50%

7	Ministry of Finance	Processing of contracts payment	17 Working Days	32	26	77%
8	Ministry of Finance	Public Procurement	30 Working Days	11	6	55%
9	Jigawa Internal Revenue Service	Tax Registration & Payment	14 Working Days	84	53	64%
10	Jigawa Internal Revenue	Electronic Tax Clearance	14 Working	0	0	0%

	Service	Certification	g Days			
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6. Observations and Recommendations

To further improve service delivery, it is recommended that all MDAs focus on enhancing transparency, accountability, and efficiency in their operations, while also providing regular training and capacity-building programs for staff to ensure they have the necessary skills and knowledge to deliver high-quality services.